2015-16 Meeting Dates – 8AM at Transportation Facility
Meetings will not be held during safety walk-through/inspection months (October, January, April, June, July, and August).

- September 22, 2016
- November 17, 2016
- December 15, 2016
- February 16, 2017
- March 16, 2017
- May 18, 2017

Committee Elections
The Safety Committee unanimously approved the following nominations:

- Safety Committee Chair – Gail Hoskins
- Safety Committee Secretary – Lisa Normand

Training
The OCSD safety committee is an Occupational Safety and Health Administration (OSHA) requirement that is in place to promote employee safety. Attendance and communication are key priorities of the committee because the committee represents 1300 OCSD staff members and volunteers. Member responsibilities include: modeling safe behavior, identifying hazards, posting meeting minutes in
buildings, communicating meeting topics to the buildings members represent, safety inspections and maintaining SDS binders.

The Classroom Safety Guide and the School Decorations Guide were distributed to committee members and discussed.

Accidents/Incidents
There have been 4 accidents/incidents to date for the 2016-17 school year (1 – bus accident, 2 trip, 1 hand injury). OCSD’s accident/incidents were low for the 2015-16 school year which resulted in a worker’s compensation modification rating of .69. This low rating saved OCSD 30% on worker’s compensation insurance. The number of accidents/incidents for 2016-17 indicates that OCSD is “on track” for another year of low claims.

Safety Suggestions / Building Concerns
• De-icer is available through the maintenance department. Buildings are encouraged to use de-icer as often as needed – safety is priority.
• Outdoor sprinkler systems will continue to water grounds until trees/shrubs are dormant. This may result in standing water in parking lots, etc. Be sure walk-off rugs/mats are at entrances.
• Hand sanitizers, wipes, hand soaps must have Safety Data Sheets (SDS) on file. Each brand of an item will have its own SDS. It may be easier to limit what is brought into buildings and encourage staff to use what is provided by the building.

Safety Inspections
The fire department will be visiting school district locations to conduct annual inspections.

Safety inspections will be completed in October. Please submit reports to Gail as soon as possible. Please indicate on the safety inspection form how the concern was addressed (work order submitted including work order number, extension cord replaced with power strip, etc.).

Next Meeting: November 17, 2016, 8:00am – Maintenance/Transportation Facility 14551 Meyers Road, OC.