School Board Agenda
Oregon City School District, September 11, 2017

The Board will meet in Executive Session, beginning at 6:00 p.m. in Room 115 at the Jackson Building, 1306 12th Street, Oregon City, to consider legal consultation, bargaining and property matters pursuant to ORS 192.660(2)(d), (e), and (h).

NOTICE TO MEDIA: In accordance with ORS 192.660(4) regarding Executive Sessions, news media representatives may not be allowed to attend portions dealing with collective bargaining strategy or consideration of student expulsion. All other matters discussed in Executive Session must remain undisclosed.

Executive Session Agenda:

- Collective Bargaining
- Property

Following the Executive Session, the Board of Education will meet in Work Session, in Room 115 at the Jackson Building, 1306 12th Street, Oregon City.

Work Session Agenda:

- Policy Updates
- Board Planning Sessions

The Board of Education will meet in Regular Session beginning at 7:00 p.m. in the District Board Room at the Jackson Building, 1306 12th Street, Oregon City.

Please silence all electronic devices before the meeting begins.

Regular Meeting Agenda:

1. CALL TO ORDER

2. SWEARING IN of BOARD MEMBER

3. FOCUS ON LEARNING
   Equity Team Leadership Training - Larry Didway
   Comprehensive Health and Human Sexuality Plan - Carol Sanders

4. RECOGNITION AND GOOD NEWS ABOUT OREGON CITY SCHOOLS
   OCHS & Clackamas Community College Shared Pathway Groundbreaking - Wes Rogers
   Jane Adrian Memorial Leadership Award – Carol Sanders
   Al Gallagher memorial Professional Development Award – Carol Sanders

5. PATRON INPUT
   Visitors who have not previously arranged with the Superintendent to appear before the Board may be heard by signing in on the form found beside the agenda packets near the door.

6. REPORTS
   Back to School - Larry Didway
   Bond Development - Wes Rogers
   Financial Report - Susan Dodd
7. BOARD COMMUNICATION
   Ex Officio Members: OCHS, OCEA and OSEA representatives

8. DISCUSSION
   First Reading of Policies (Section D) - Susan Dodd

9. ACTION ITEMS

A. CONSENT AGENDA
   1. Approve minutes: August 14, 2017 Regular Session
   2. 1718-03 Approve Licensed Appointments
   3. 1718-102 Approve Added Duty Appointments
   4. 1718-409 Approve Out of District & Overnight Travel

B. 1718-408 Adopt Oregon City School Board Policy Section F:
   FB Facilities Planning
   FEB Selection of Architect
   FECBA Energy-Conserving Construction
   FEF/FEFB Construction Contracts – Bidding and Awards
   FF Facilities
   FJ Temporary District Facilities

10. Other items requiring action by the Board (addendum)

11. ADJOURNMENT

NEXT MEETING:
   September 29, 2017, Work Session Meeting
   October 9, 2017, Regular Board Meeting
Oregon City School District
School Board Meeting
Consent Agenda

Approve Minutes of August 14, 2017

The Board of Education of Oregon City Schools met in regular session on August 14, 2017, beginning at 7:01 pm. Members present were: Siobhan Gwozdz, Cameron Seward, Connie Curteeman, Nicole White, Chris Storey and Martha Spiers. Evon Tekorius was absent. Present from Administration: Larry Didway, Superintendent, John Ogden, Director of Human Resources, Carol Sanders, Director of School Improvement, Wes Rogers, Director of Operations, Cyndi Panko, Director of Special Services and Susan Dodd, Chief Financial Officer. Also present was ex officio members Kathleen O’Brien. Others: 17.

Connie Curteman called the meeting to order, she then led the meeting attendees in the flag salute.

Larry Didway swore in Board members Connie Curteeman and Martha Spiers.

FOCUS ON LEARNING:
Cyndi Panko introduced Pete Danner, Assistant Special Education Director who then presented to the Board information on the Multi-tiered System of Support - School-Wide Integrated Framework for Transformation (SWIFT). Mr. Danner said the program is being used at Ogden Middle School, Gaffney Lane Elementary and Holcomb Elementary. It is grant funded and will offer support for all students at the three schools. Kelli Rhea, Principal at Holcomb Elementary discussed the ways SWIFT is used at the Elementary level.

Mr. Storey congratulated Pete Danner on his new position.

A discussion was held on SWIFT.

GOOD NEWS:
Susan Dodd shared with the Board that the OCSD received an award of financial reporting achievement from Government Finance Officers Association (GFOA). This is the 25th consecutive year the Oregon City School district has received the award. Mrs. Dodd shared how and what is required to receive the award. Information about award received can also be viewed on the District Website.

Wes Rogers gave an update on the soon to be started Oregon City High School & Clackamas Community College Pathway, which is the last immediate requirement of the Transportation Maintenance Facility project. Mr. Rogers said students will use the pathway and grants will be used to help the pathway safer for all. Groundbreaking is anticipated to August 28, 2017. Wes Rogers said that more information will be shared at the next Board meeting and the path is expected to be usable by the time Clackamas Community College starts classes.

A discussion was held on funding of project.

PATRON INPUT:
Vicki Poyser addressed the Board on Policy CBC Superintendent’s Contract.

REPORTS:
New Administrative Assignments:
John Ogden spoke to the Board and community of the new administration changes in the Oregon City School District. Mr. Ogden shared that as Kelly Schmidt, Tim Graham and Michael Dellerba exited the District and it created a void, which resulted in a collaborated shuffling of staff in the District. April Albers is now the Principal at Jennings Lodge and Candy Lane
Elementary schools, Michael Sweeten is Principal at Gardiner Middle School, Pete Danner is now the Assistant to the Special Services Director, Lisa Normand is the Principal at Ogden Middle School and Josh Bryan is the Interim Principal at Oregon City Service Learning Academy. Mr. Ogden also shared two new Elementary Principal appointments, Candice Henkin at John McLoughlin and Rebekah Beck at Redland, and one Vice Principal appointment of Rachel Engstrom at Gardiner Middle School.

John Ogden also shared the interview process and thanked committee members for their work in the process. Also, Mr. Ogden said 33 new employees have been hired.

Larry Didway acknowledged the work John Ogden did in the selection process.

Science Curriculum Renewal:
Carol Sanders gave an update and formally informed the Board of the final choice for adoption Science Curriculum Renewal. Mrs. Sanders said for grades Kindergarten through 5th grade the choice is Mystery Science which is built on natural curiosity of children and has different units for all grades. Units for grades 3-5 were shared. Units for K-2 will be coming in 2019 as they are currently being piloted in classrooms nationwide.

Mrs. Sanders said that the middle school adoption will be IQWEST ACTIVE LEARNING. There will be a middle school professional learning on August 29th. No textbooks will be purchased for this adoption; online portal will be used, which can be updated throughout the seven years of use.

Carol Sanders said the process continues in the quest for high school renewal materials. The current offerings are not up to the Next Generation Science Standards.

Mrs. Sanders also told the Board that the next adoptions that the District will look at are Health in 2019 and Social Students in 2020.

A discussion was held on opportunities of coding for students. Carol Sanders will invite staff who are teaching coding to a future board meeting.

Advancement Via Individual Determination (AVID) Summer Institutes:
Carol Sanders welcomed Tom Lovell, Lisa Normand and Michael Sweeten who then helped with a presentation to the Board on the AVID Summer Institute training. Mrs. Sanders spoke of what AVID does and said that staff attends different strands at the conference.

Michael Sweeten, Lisa Normand and Tom Lovell spoke on how AVID is currently being used in the middle and high schools, and what has changed for the coming year.

Mrs. Sanders discussed what an AVID tutor is and their part of the AVID program. Training is done Sara Dutton-Breen, AVID Site Coordinator at OCHS.

A discussion was held on AVID.

Larry Didway thanked the Nike Foundation and the Miller Foundation for grants that were used to implement AVID in the Oregon City School District

BOARD COMMUNICATION:
Kathleen O'Brien, OSEA Representative, shared that staff has been on vacation. Ms. O'Brien said that OSEA has two new board members - Marni Mueret and Deanne Chavez and she reminded staff to check emails as OEBB enrollment information will be forthcoming. Open Enrollment for insurance ends on 9/11/17. She also said that the chapter is in the middle of negotiations and that American Fidelity will be visiting sites.
DISCUSSION:
First Reading of Policies – The First Reading section F of the policy update packet was shared. Mary Larson shared that many of the policies selected to be deleted are covered elsewhere. A discussion was held on policy FF. The Board will discuss the policy further.

Budget Development:
Susan Dodd shared what has transpired since the budget was developed. A slide was show with the changes. Larry Didway shared that we are not on a sustainable and repaired path with current funding and we still have two unsettled contracts. Mr. Didway said we can’t maintain current service level while meeting contract.

A discussion was held on what may/would happen if the ending fund balance were depleted.

Comments on Policy presented earlier for adoption was held. Mr. Didway discussed ways to go forward and how State and Federal fits into policy. He revisited the goal of getting the policies up to date and in compliance, and that board will flag and go back to policy they would like to re-address.

A discussion was held on the whys and wherefores of presented policy format and presentation to the Board for adoption.

ACTION ITEMS:

Chris Storey moved, Nicole White seconded to approve the consent agenda. The motion was unanimously approved.

Chris Storey moved, and Cameron Seward seconded to approve Resolution 1718-406 Adopt Oregon City School Board Policy Section C. The motion was approved with the following clerical changes: Policy CBA line 10, remove the word ‘and’ & CBC line 2, add a period ‘.’.

A discussion was held on Policy 1718-223 Approve Surplus Property Declaration of Obsolete School Buses. The Board agreed to explore avenues of disposing to buses.

Chris Storey moved, and Cameron Seward seconded to table, for one month, Resolution 1718-223 Approve Surplus Property Declaration of Obsolete School Buses. The motion was unanimously approved.

Chris Storey moved, and Siobhan Gwozdz seconded to approve Resolution 1718-408 A Resolution of the Board of Directors of Oregon City School District Declaring Its Intention to Sell Certain Surplus Property of the District (1505 12th Street, Oregon City, Oregon) and Authorizing the Superintendent or Chief Financial Officer to Close the Sale of the Property on the Terms and Conditions Below. The motion was unanimously approved.

Martha Spiers moved, and Nicole White seconded to approve Resolution 1718-225 Approve Correction to the Budget Appropriations for 2017-18. The motion was unanimously approved.

Connie Curteman shared that the Board will move back into Executive Session in 10 minutes. She also noted the next Board meeting will be on September 11, 2017.

Meeting was adjourned at 9:54pm.
**Discussion:**
These are teachers recommended for approval to fill vacant positions in the District for the 2017-18 school year.

**Recommendation:**
Approve.

**1718-03 APPROVE LICENSED APPOINTMENTS FOR 2017-18**
BE IT RESOLVED that the following be appointed to licensed positions for the 2017-18 school year:

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<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>HIRE DATE</th>
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<tr>
<td>Gavrich, Kelly</td>
<td>Bilingual KDG Teacher 1.0FTE Prob 2</td>
<td>8/28/2017</td>
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<td>Jennings Lodge</td>
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<td>Neumann, Jonathan</td>
<td>Science Teacher .80FTE Prob</td>
<td>8/28/2017</td>
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<td>OCSLA</td>
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<td>Struthers, K'Lynn</td>
<td>1st Grade Teacher 1.0FTE Temp</td>
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<td>Smith, Gina</td>
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<tr>
<td>Lasko, Bettina</td>
<td>Kindergarten Teacher .50FTE Temp</td>
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<td>Doblie, Andria</td>
<td>5th grade Teacher .25FTE Temp</td>
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<td>Holcomb</td>
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<td>Beebe, Tracy</td>
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<td>Brown, Alec</td>
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<td>John McLoughlin</td>
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<td>Kalahui, Tiffany</td>
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Oregon City School District  
School Board Meeting  
Consent Agenda Continued  

1718-102 Approve Added Duty Appointments for 2017-18  
Contact: John Ogden  

**1718-102 APPROVE ADDED DUTY APPOINTMENTS FOR 2017-18**  
BE IT RESOLVED that the following be appointed to positions for the 2017-18 school year:

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<th>Activity</th>
<th>School</th>
<th>Name</th>
<th>No. of Stipends</th>
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<td>Activities/Student Council</td>
<td>Ogden</td>
<td>Bird, Jennifer</td>
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<tr>
<td>Area Coordinator</td>
<td>OCHS</td>
<td>Barringer, Dave</td>
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<td>Vattiat, Craig</td>
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<td>Kaufman, Teresa</td>
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<td>Kline, Ed</td>
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<td>Petrolunas, Ann</td>
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<td>BESTeam</td>
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<td>Pittenger, Sharon</td>
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<td>Class Advisor-Sophomore</td>
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<td>Class Advisor-Junior</td>
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<td>Wolf, Aimee</td>
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<td>Class Advisor-Senior</td>
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<td>Wilson, Lisa</td>
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<td>DECA</td>
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<td>Ledda, Rhea</td>
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<td>Drama</td>
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<td>Love, Karlyn</td>
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<td>Forensics</td>
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<td>Barringer, Dave</td>
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<td>Honor Society</td>
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<td>TIM (Technical Coordinator)</td>
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<td>TIM (Technical Coordinator)</td>
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<td>Yearbook</td>
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<td>Name</td>
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<tr>
<td>PBS TEAM CHAIR</td>
<td>OCHS</td>
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<td>Screen and Intervene Project -</td>
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<td>Football Offensive Coordinator</td>
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<td>McKenzie, DeShawn</td>
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<td>Football 9th</td>
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<tr>
<td>Football 9th</td>
<td>OCHS</td>
<td>Johnson, Jeremy</td>
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Oregon City School District
School Board Meeting
Consent Agenda Continued

1718-409 Approve Out of District and Overnight Travel

Contact: Larry Didway

Discussion:
The listed group has requested approval to travel outside of the District and stay overnight. The request has the support of the administration.

Recommendation: Approve.

1718-409 APPROVE OUT OF DISTRICT AND OVERNIGHT TRAVEL
BE IT RESOLVED that the following travel be approved:

October 6-8, 2017, OCHS marching band Pioneer, Dance, and Flag Teams – Marching Retreat, Camp Wi-Ne-Ma, Cloverdale, OR
Oregon City School District  
School Board Meeting

1718-408 Adopt Oregon City School Board Policy Section F

Contact: Wes Rogers

Discussion:
Policies FB, FEB, FECBA, FEF/FEFB, FF & FJ were presented at the August 14, 2017 regular meeting for first reading and are recommended for adoption.

Recommendation:
Approve
Facilities Planning

The Board will gather and analyze appropriate data to evaluate the district’s facilities needs on a long-range basis. Such data will include, but not be limited to, enrollment projections, anticipated changes in the instructional program, analysis of community building plans, analysis of sites and evaluation of present facilities.

END OF POLICY

Legal Reference(s):

ORS 195.110
ORS 197.295 - 197.314
ORS 332.155

OAR 581-022-1530

Selection of Architect

The Board will employ a licensed architect to design the plans of each proposed building, building addition or extensive renovation.

In selecting architects, the following criteria shall include, but not be limited to:

1. Experience in school construction;
2. Evidence of relevant experience in the design and construction of facilities that provide appropriate accessibility and usability for persons with disabilities;
3. Creative design ability;
4. Technical knowledge to control the design so the best results are obtained for the smallest amount of money;
5. Executive and business ability to oversee the proper performance of contracts;
6. Proven ability in all major phases of planning and construction: predesign planning, schematic design, design development, bidding, construction;
7. Ability and temperament to work cooperatively with others, willingness to consult with staff on educational specifications;
8. Extent and experience of architectural staff in relation to the scope of the planned project.

The architect will be selected by the Board on the basis of the above criteria and/or other criteria determined by the Board and will be employed under contract.

END OF POLICY

Legal Reference(s):

ORS Chapters 279A, 279B and 279C  ORS 332.107  ORS 455.642


4/03/01 | NC
Energy-Conserving Construction

The Board recognizes the importance and need for energy conservation in the construction of new school district facilities.

Proposed construction and renovation projects that contain the most efficient energy-saving plans within an acceptable budget will have high priority. Energy-saving designs will be documented in the architectural evaluation and will comply with educational specifications and cost control checklists as determined by the Board.

A continuous study of energy problems and energy sources will be maintained for future planning.

END OF POLICY

Legal Reference(s):
ORS 332.107
ORS 332.155
Construction Contracts - Bidding and Awards

The Board will serve as its own Local Contract Review Board.

The Board will procure contracts for construction or renovation of facilities according to the provisions of state law and Oregon Administrative Rules. Pre qualification of bidders may be required by the district.

Contractors shall be registered as required by Oregon law.

For every contract for which a bond is required, a bond with good and sufficient sureties will be required of the contractor. The purpose of the bond is to ensure:

1. The obligations of the contract are faithfully performed;
2. Payment is promptly made to all persons supplying labor or materials to the contractor or subcontractor for the work provided in the contract;
3. All contributions for workers’ compensation and unemployment insurance are made promptly;
4. All sums required to be deducted and retained from the contractor’s and subcontractor’s employees’ wages are paid.

END OF POLICY

Legal Reference(s):
ORS Chapters 279A, 279B and 279C
Naming Facilities

The Board has the final authority for naming schools, facilities and portions of buildings and/or facilities.

Naming New Schools

The Board will make every effort to select the name for a new school prior to beginning construction.

Naming Facilities or Portions of Facilities

It shall be the general policy of the Board not to name portions of buildings and/or facilities. The superintendent or designee will be responsible for preparing procedures for the consideration of proposals to name portions of buildings and/or facilities. The procedures will include a timetable and a process for determining the appropriateness of the proposal.

Memorials

Personal memorials in school buildings must be approved by the Board.

END OF POLICY

Legal Reference(s):
ORS 332.107
Temporary District Facilities

The Board's aim is to have sufficient permanent facilities to meet the needs of school enrollment and the school program. Rented facilities, movable units and other emergency school housing may be inadequate for long-term public school purposes.

If circumstances require immediate space not available in public school buildings, facilities will be leased or moveable structures will be used as a temporary measure.

The Board encourages the involvement of staff, parents and the community in the decision-making process, whenever possible. The superintendent's recommendation to the Board will give due consideration to all such input. All final decisions regarding the use of temporary district facilities will be made by the Board.

Any such facility must conform to all appropriate federal, state and local building and land use codes, health and fire laws, environmental standards and provisions for accessibility and usability as required by the Americans with Disabilities Act.

END OF POLICY

Legal Reference(s):

ORS 332.107
ORS 332.155
OAR 437-002-0020 to -0081
OAR 437-002-0161
OAR 437-002-0180 to -0182
OAR 437-002-0360
OAR 437-002-0368
OAR 437-002-0377
OAR 437-002-0390
OAR 437-002-0391