OREGON CITY SCHOOL DISTRICT #62
SAFETY COMMITTEE MEETING MINUTES
DATE: 9/23/10  TIME: 8:00 AM  PLACE: Admin Conf. Rm.

Attendance sheet was passed around.

Gail reviewed the safety committee charter and responsibilities. The district safety committee is an advisory committee required by Oregon OSHA and focuses on employee safety. The committee nominated, seconded and voted in Gail Hoskins as safety committee chairperson and Mary Kohne as safety committee secretary.

Safety Training:
Gail reviewed the root cause analysis OSHA uses for accident investigations. Instead of looking at the surface cause for an accident, OSHA recommends looking at the root cause. For example, instead of blaming the employee for cutting his finger on a piece of equipment, OSHA would examine the district’s training and accountability processes. Gail also went over what Job Hazard Analysis (JHA) is and how it could benefit district employees. By identifying possible job hazards and the training needed to avoid injury from these hazards the district is being diligent in protecting the health and safety of all its employees.

Accident/Incidents:
Gail passed out a summary of injuries from the last three school years showing the types of injuries the district employees experience the most. Injuries from strains topped the list all three years. It is the goal of the safety committee to reduce injuries, particularly strains this school year.

There were two new accidents since July 1, 2010. The first accident is when a custodian cut his fingers while moving large garbage containers. The cuts were deep enough to require stitches. This was a time-loss accident.

The second incident happened after a mechanic repairing a bus complained of knee pain after kneeling on his right knee for an extended period of time while working on the bus.

Safety Related Issues:
There were no safety suggestions or safety related issues reported to the committee.

The next safety committee meeting is on November 18, 2010 at the Administration Office downstairs conference room.

Safety Inspections are set for October.

Please check the safety website at www.orecity.k12.or.us/departments/facilities_services/safety for updates.

Safety comes in cans: I can, You can, We can!!